



CITY OF CAPE MAY

643 Washington St.
Cape May, NJ 08204
(609) 884-9525



ON-STREET PARKING PERMIT APPLICATION

On-Street Permit Qualifications & Conditions include (but are not limited to):

1. An On-Street Parking permit may be issued to the owner or occupant of any residential property that does not have an existing off-street parking space and cannot, under current zoning regulations, create at least one off-street parking space on the site. A property shall not qualify for an On-Street Parking permit if it has an area of at least 9'x18' usable for a conforming off-street parking space in the side yard beyond the front façade of the building, or if the property has vehicle access to the rear. An accurate survey of the property reflecting current conditions must be submitted by first-time applicants.
2. No applicant shall be eligible for an On-Street Parking permit if the property is required to be licensed as a Short-Term Rental under Chapter 310, Article IV of the Cape May City Code.
3. No more than one On-Street Parking Permit may be issued for any one building or tax lot regardless of the number of residential units contained in the building or on the lot.
4. The On-Street parking space will be issued in front of the property address, or, if there is no space at the property location, then at the next appropriate closest space as determined by the City.
5. A non-refundable application fee of twenty-five (\$25.00) dollars shall be paid at the time the application is filed. The applicant must include a copy of the applicant's valid, unexpired Driver's License. The application will be reviewed by the Superintendent of Public Works (or designee) and the Zoning Officer.
6. If the application is approved, the permit fee is due before a permit can be issued. Fees will be assessed as follows:
 - a. Year-round Residential with no parking meter: \$500.00 annually
 - b. Year-round Residential metered space: \$750.00 annually
7. On-Street parking permits are valid February 1 through January 31, and must be renewed annually. If the applicable fee and renewal application are not paid and submitted in full prior to February 1 annually, a late charge of \$150.00 will be assessed to the applicant.
8. The City shall place a sign at each reserved space identifying it as a reserved parking space, and subjecting violators to fines and towing.

Application Fee:..... \$25 (for new applicants/transfers only)	<u>City Use Only</u>	
Year-round Residential metered:..... \$750	Date: _____	Amount Paid: _____
Year-round Residential no meter:..... \$500	Check #: _____	Receipt #: _____
Late Fee (if applicable): \$150		

Name of Applicant: _____

Property Address: _____

Block: _____ Lot: _____

Applicant Telephone #: _____ Applicant Email address: _____

Driver's License Expires: _____ Registration Expires: _____

Property Owner: _____

Property Owner Mailing Address: _____

Property Owner Telephone #: _____ Property Owner Email: _____

Applicant Certification:

I acknowledge the information submitted in this application is true and accurate and is being relied upon by City Officials. I understand the rules, regulations, and requirements as set out in §7-56 of the Cape May City Code. I certify that the property is not being utilized for Short-Term Rental.

Applicant Signature: _____ **Date:** _____

Application must include:

- \$25.00 non-refundable application fee (cash/check/money order payable to the City of Cape May)
- Completed application/renewal
- Current survey of property reflecting existing conditions
- Copy of valid, unexpired Driver's License

If approved, the applicable annual license fee must be paid before a sign is scheduled for installation by the Department of Public Works.

City Use Only

Circle one:

APPROVED / DENIED

APPROVED / DENIED

Superintendent of Public Works (or designee)

Zoning Officer

- Metered space
- Non-metered space

Fee paid if approved: _____ Date Paid: _____ Check #: _____ Receipt #: _____